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CHAMBERS INSTITUTION TRUST WEDNESDAY, 14 SEPTEMBER, 2022

A MEETING of the CHAMBERS INSTITUTION TRUST will be held in the VIA MICROSOFT TEAMS on WEDNESDAY, 14 SEPTEMBER 2022 at 4.00 pm

J. J. WILKINSON,
Clerk to the Council,

7 September 2022

BUSINESS		
1.	Apologies for Absence	
2.	Order of Business	
3.	Declarations of Interest	
4.	Minute (Pages 3 - 4) Minute of Meeting held on 3 August 2022 to be approved and signed by the Chairman. (Copy attached.)	2 mins
5.	Beneficiaries Group Feedback Feedback from meeting held on 13 September 2022.	10 mins
6.	Property Update Update by Estates Strategy Manager.	10 mins
7.	Any Other Items Previously Circulated	
8.	Any Other Items Which The Chairman Decides Are Urgent	
9.	Private Business Before proceeding with the private business, the following motion should be approved:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 7A to the aforementioned Act."	
10.	Minute (Pages 5 - 6) Consider private section of Minute of Meeting held on 3 August 2022 .	1 mins

	(Copy attached.)	
11.	Lease Update Update by Chief Legal Officer.	5 mins

NOTES

1. **Timings given above are only indicative and not intended to inhibit Members' discussions.**
2. **Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

Membership of Committee:- Councillors R. Tatler (Chairman), D. Begg, M. Douglas, J. Pirone, E. Small and V. Thomson

Please direct any enquiries to Louise McGeoch Tel: 01825 825005
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SCOTTISH BORDERS COUNCIL
CHAMBERS INSTITUTION TRUST

MINUTE of MEETING of the
CHAMBERS INSTITUTION TRUST held
via Microsoft Teams on 3 August 2022 at
3.00 p.m.

Present:- Councillors R. Tatler (Chairman), D. Begg, M. Douglas, J. Pirone,
E Small.
Apologies:- Councillor V. Thomson.
In Attendance:- Capital and Investments Manager, Solicitor (G. Sellar), Projects
Manager (S. Renwick), Estates Strategy Manager, Property Officer
(G. Smith), Localities Development Co-ordinator (K. Harrow), J.
Hogg (Live Borders) Democratic Services Team Leader.

1. **MINUTE**

There had been circulated copies of the Minute of the Meeting held on 8 June 2022.

DECISION

APPROVED for signature by the Chairman subject to Paragraph 1 being amended to read “Councillor Douglas”.

2. **BOER WAR MEMORIAL**

It was reported that the Boer War Memorial was currently located on the external wall of Community Hub at School Brae and a request had been received to find an alternative location before renovation works were carried out to the building. The Estates Strategy Manager, Mr Curtis advised that the Burgh Hall had been suggested as a possible location. The cost to move the plaque was £590 + Vat and the wooden plaque needed regular varnishing although this was not expensive. He further advised that Listed Building Consent may be required and the Imperial War Museum, who kept a register of such memorials, would need to be advised. Members agreed in principle to the move but that it be classed as a temporary move until a public consultation could be carried out. The Chairman suggested that this request be put to the Beneficiaries Group to obtain their views. Mr Curtis advised that he would liaise with the Conservation Officer regarding Listed Building Consent and would contact the Imperial War Museum.

DECISION

AGREED in to the request that the Boer War Memorial be relocated to the Burgh Hall once necessary permissions were obtained and that this would be on a temporary basis until the public consultation was carried out.

3. **BENEFICIARIES GROUP**

It was reported that the first meeting had been held with around 12 organisations represented. A chairman had not yet been appointed but it was hoped this would be achieved at the next meeting. It was intended that meetings be held in advance of Trust meetings so that items could be reported back. Items for the next meeting

included the relationship between Live Borders and the Trust and to invite Page and Park along to present the plans for the future. Mr Harrow had attended the meeting and expected that the Group would develop as it began to meet more regularly. The Chairman advised that the issue of cleanliness of the hall was being taken forward by Ms Hogg from Live Borders. The plans for the ceiling works and the possible need for additional heating would also be discussed at the next meeting. With regard to the works, Mr Curtis advised that Listed Building Consent had been applied for and was expected to be approved by the end of August. The works would take 12-16 weeks to carry out and he would discuss scheduling with Live Borders although he proposed the works be carried out in January when bookings might be lower so causing the least disruption. The Chairman suggested that either Mr Curtis or a member of his team attend the next Beneficiaries Group meeting to help allay any concerns regarding the works. Mr Smith advised that there were plans to install fans in the roof void to keep heat at the lower level and confirmed that all works would be carried out at the same time to minimise disruption. Mr Harrow asked Members to publicise the Group meetings and encourage anyone with an interest to come along. Ms Hogg suggested the need to include younger people on the Group and this was supported. The Chairman commented on the value of the new Trust Members having a tour of the building and Mr Smith undertook to arrange this.

DECISION

NOTED the progress of the Group to date and that reports would be made to all future Trust meetings.

4. **PRIVATE BUSINESS**

AGREED under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business detailed in the Appendix to this Minute on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 9 of Part I of Schedule 7A to the Act.

SUMMARY OF PRIVATE BUSINESS

5. **MINUTE**

The private section of the Minute of the meeting held on 8 June 2022 was approved.

6. **URGENT BUSINESS**

Under Section 50B(4)(b) of the Local Government (Scotland) Act 1973, the Chairman was of the opinion that the item dealt with in the following paragraph should be considered at the meeting as a matter of urgency, in view of the need to keep Members informed.

7. **PROPERTY MATTERS**

The Estates Strategy Manager updated Members on a number of outstanding matters.

The meeting concluded at 3.35 p.m.

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